



## Application for Membership of GP Deputising Association Ltd

### Objects of the Company [ Extract from GPDA Constitution ]

- (a) To work in every proper and lawful manner to improve conditions within the Industry and to advance the interests of the participants in the Industry and the Members, especially through unity of action but excluding the trading or raising of pecuniary profits for the Members. Without limiting the generality of this provision, the Company will:
  - (i) act to enhance the effectiveness, reputation and efficacy of the Company through an inclusive and broad membership base;
  - (ii) represent the Members in negotiations, representations and dealings with government, key healthcare stakeholders and other relevant bodies;
  - (iii) act to improve the wellbeing and healthcare outcomes of General Practice populations and individual patients
  - (iv) monitor and provide guidance in relation to those regulations or codes of practice affecting the Industry and the interests of Members. endeavour to keep Members informed about developments likely to affect them or the Industry, for which purpose the Company:
    - (A) may publish and distribute information through websites and other means as deemed appropriate and
    - (B) may arrange, from time to time, conferences, seminars or information sessions.
- (b) To enhance the image of the Industry wherever and whenever possible and in any media or information forum.
- (c) To examine and promote innovative and ethical models of after hours healthcare delivery focused on safety, quality improvement and the appropriate use of scarce healthcare resources.



**Membership Classes**

The Members shall consist of:

- (a) Accredited Medical Deputising Service Members;
- (b) Affiliated Members; and
- (c) Associated Members.
- (d) Honorary Members

Related Bodies Corporate may only have one membership.

**Accredited Medical Deputising Service Members**

Accredited Members shall comprise corporate bodies, related bodies corporate and incorporated associations that:

- (a) comply with the definition of a Medical Deputising Service;
- (b) whose objects comprise working in and promoting the Industry

**Affiliated Members**

Affiliated Members shall comprise persons or bodies associated with the provision of, or delivery of, medical services and organisations or groups who act to represent the interests of those involved with the provision of, or delivery of, medical services, whose membership the Board believes will enhance the objects of the Company.

**Associated and Honorary Members**

Associated and Honorary Members shall comprise persons or bodies whose membership the Board believes will enhance the objects of the Company.

**Application and Membership Fees**

Member Class	Admission Fee	Annual Membership
Accredited Medical Deputising Service Members	\$2500 + GST	\$2500 + GST
Affiliated Members	\$1500 + GST	\$1500 + GST
Associated Members	\$500 + GST	\$500 + GST
Honorary Members	No fee	No fee

Admission Fee and Annual Membership Fee is payable upon successful admission as a GPDA member and thereafter annually in advance on the 1<sup>st</sup> day of July each year. A member admitted after the 1<sup>st</sup> day of August in each year shall pay the proportion of the annual subscription remaining for the period calculated to the nearest month. Dues and levies will apply and the annual membership fee will be amended from time to time in accordance with the processes provided by the Constitution of the GPDA.



#### Membership Application Process

- (a) The applicant reviews the Objects of the Company and determines the class of membership applicable
- (b) The applicant provides the GPDA Secretary\* with a complete application
  - Including either the Organisational or Individual Declaration
- (c) The GPDA Board will consider the application and request further information from the applicant as required.
- (d) Any applicant who receives a 75% majority of the votes of the full Board Directors present at the meeting at which such application is being considered shall be accepted as a Member to the relevant class of membership.
- (e) Upon the acceptance or rejection of an application for any class of membership the Company shall give the applicant notice in writing of such acceptance or rejection.
- (f) Membership ratification is subject to receipt from the applicant of the Admission Fee and Annual Membership Fee due.

\* Mr. Nicolas Richardson  
Secretary  
GP Deputising Association (GPDA)  
C/O Suite 2/2 Salisbury Street, Richmond,  
Melbourne VIC 3121  
[Nic.Richardson@gpda.com.au](mailto:Nic.Richardson@gpda.com.au)

#### Required Attachments

- (a) ASIC Certificate
- (b) Accreditation certificate [ Medical Deputising Applicants ]
  - Medical Registration of MDS Medical Director
- (c) Profile / description of Organisation activities.
- (d) Probity matter information if relevant

#### Definition of a Medical Deputising Service (MDS) [ Extract from 2013 AMDS Program Guidelines ]

A MDS is an organisation that arranges for, or facilitates the provision of medical services to patients of general practitioners (Principals) by other medical practitioners (deputising doctors) during the absence of, and at the request of, the Principals.



Application Details		
Member Class	Please Indicate Membership Class	GPDA Office Use
Accredited Medical Deputising Service Member		
Affiliated Member		
Associated Member		
Honorary Member		
Applicant Organisation Name:		
Organisation ACN and ABN:		
Applicant Representative / Contact Name:		
Representative / Contact email:		
Representative / Contact phone:		
Business Address:		
Postal Address:		
Organisation Profile / Description:	Please attach relevant information	
IF MDS- Accredited by which body?		
IF MDS – Home visit only and or After Hours Clinic		
IF MDS – Location of operations (please list all)		
Probity <ul style="list-style-type: none"> <li>- Are there any matters which would prevent representatives from holding a directorship for GPDA under Australian Corporations Law?</li> <li>- Have any of the medical directors, directors or management personnel had their registration or license to practice restricted or limited in any Australian state or territory?</li> </ul>	Please attach relevant information	



**GP DEPUTISING ASSOCIATION**  
FOR AND ON BEHALF OF GENERAL PRACTICE

03-8341-1232 

03-9429-8677 

info@gpda.com.au 

www.gpda.com.au 

## Organisational Declaration

I \_\_\_\_\_ of \_\_\_\_\_  
[Full name] [Organisation name]

Declare that I am authorised to complete and sign this application on behalf of the Organisation referred to herein; and that the information in this application is true and correct.

On behalf of the Organisation referred to herein I confirm support for the Objects of the GP Deputising Association Ltd (GPDA) as set and amended by the Membership from time to time and agree to work to achieve these Objects if and when ratified as a member of the GPDA.

Signature of Duly Authorised Representative \_\_\_\_\_

Name (Print) \_\_\_\_\_

Date \_\_\_\_\_

Witness Signature \_\_\_\_\_

Name (Print) \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_



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## Individual Declaration

I \_\_\_\_\_ of \_\_\_\_\_  
[Full name] [Address]

Hereby confirm support for the Objects of the GP Deputising Association Ltd (GPDA) as set and amended by the Membership from time to time and agree to work to achieve these Objects if and when ratified as a member of the GPDA.

Signature \_\_\_\_\_

Name (Print) \_\_\_\_\_

Date \_\_\_\_\_

Witness Signature \_\_\_\_\_

Name (Print) \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_